

PROPOSAL & STATEMENT OF WORK

# DSpace Institutional Repository

Preserve and openly publish your institution's research — theses, dissertations, journals and archives — on DSpace 8, branded for your university and fully managed by DotCode.



DSpace 8

Open Access

OAI-PMH

Custom University Theme

Migration & Hosting

Prepared for: \_\_\_\_\_ Date: \_\_\_\_\_

# Make your institution's scholarship visible to the world

DotCode Ghana stands up and brands **DSpace** — the world's leading open-source platform for institutional repositories — so universities can preserve their research output and make it discoverable, citable and permanent.

Theses, dissertations, journals, datasets and institutional records too often sit on local drives or in print only — not preserved to standard, not on the open web, not harvestable by search engines and aggregators. A DSpace repository closes that gap: a single, open, standards-based home for your scholarship that lifts your institution's research profile and supports open-access mandates.

**5**

DSpace repositories live

**8.x**

Latest DSpace, Angular UI

**OAI**

Harvested by Google Scholar

**99.9%**

Managed-hosting uptime target

## Preserve & organise

- ✓ Communities & collections mirroring your faculties
- ✓ Standards-based metadata (Dublin Core, qualified DC)
- ✓ Full-text PDF indexing & persistent handle URLs
- ✓ Configurable submission & review workflows
- ✓ Embargoes & access control where needed

## Showcase & share

- ✓ Open-access discovery with full-text search
- ✓ Custom Angular theme in your brand & crest
- ✓ OAI-PMH harvesting (Google Scholar, BASE, OpenAIRE)
- ✓ Usage statistics & download counts
- ✓ Indexed by search engines for global reach

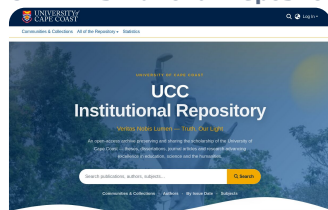
**Already on an older DSpace?** We perform full migrations from DSpace 5/6/7 to DSpace 8 — preserving items, handles, bitstreams and metadata — and can consolidate repositories onto one efficiently-run, multi-instance platform that shares infrastructure to keep costs down.

# University repositories built & hosted by DotCode

Each repository below is a live DSpace 8 instance we deployed, branded and host — every one with its own university theme on a shared, efficiently-run platform.



**UENR Institutional Repository** **GIMPA Knowledge Repository** **Presbyterian University Repository**



**UCC Institutional Repository**

From single-domain repositories to large migrations (10,000+ items) — references available on request.

## What a typical engagement includes

- ✓ DSpace 8 install, SSL, and a staging site for your review
- ✓ Community/collection structure mapped to your faculties & programmes
- ✓ Custom theme — your crest, colours, header and homepage
- ✓ Content migration / bulk import (AIP, SAF, or CSV) where applicable
- ✓ Submission workflows, roles and access policies
- ✓ OAI-PMH endpoint and Google Scholar indexing

## How we deliver & what it costs

Delivered in clear phases with a single point of contact. A new repository typically goes live in **3-6 weeks**; a full migration depends on data volume and is scoped after a content audit.

|                  |                                                                       |          |
|------------------|-----------------------------------------------------------------------|----------|
| Discovery        | Kick-off, branding assets, domain, content & metadata audit           | Week 1   |
| Build & brand    | DSpace 8 install, SSL, custom theme, communities/collections, staging | Week 1–3 |
| Content & config | Migration / import, workflows, roles, OAI-PMH, access policies        | Week 2–5 |
| Train & go-live  | Staff training, cut-over to your domain, handover docs                | Week 5–6 |
| Support          | Hosting, backups, monitoring, upgrades                                | Ongoing  |

## Packages

|                                  |                       |                                                                   |                   |
|----------------------------------|-----------------------|-------------------------------------------------------------------|-------------------|
| <b>Repository Launch</b>         | New repositories      | DSpace 8 install, custom theme, structure, OAI-PMH, training      | <b>On request</b> |
| <b>Migration &amp; Upgrade</b>   | Existing DSpace 5/6/7 | Above + full data migration, handle & bitstream preservation      | <b>On request</b> |
| <b>Managed Hosting</b><br>annual | All clients           | VPS, HTTPS, daily backups, monitoring, version upgrades & support | <b>On request</b> |

**Always included:** custom university branding, HTTPS, OAI-PMH/Scholar indexing, staff training and handover docs. No licence fees — DSpace is open source and yours to keep.

Note to DotCode: replace "On request" with confirmed figures before sending to a named client.

## Let's open up your research

Reply to this proposal or reach us on any channel below to schedule a free discovery call.

EMAIL

## WHATSAPP

WEB

## PORTAL

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